

We're Looking for a Few Good Men & Women to Serve as Trainers for the 2010 Staff & Associate Staff Analyst Exams

○ SA is looking for members who are willing and able to teach sections of the upcoming training course for the Staff and Associate Staff Analyst exams.

DCAS has announced that an open competitive Staff Analyst exam and both a promotional and open competitive Associate Staff Analyst exam are being scheduled for the end of February, 2010. Also to be given on the same day are open competitive Education Analyst and promotional and open competitive Associate Education Analyst tests.

OSA will be conducting in-person training for the exams at a location to be determined. The training is tentatively scheduled for the winter of 2009/10, probably during January and February of 2010.

We are positive that topics for training will include personnel, budgeting, and organizational research. Other topics will most likely include management



theory, supervision, EEO, contracts, statistics, methods of data evaluation and analysis, including graphs and charts, manual building, basic math, grammar and communication. There may be more or there may be less.

The notice of exam will not be issued until December 2, 2009.

If you have experience in training or have expertise in any of these topics, and are willing to spend all or close to all of your weekday nights and/or weekend days in the months of January and February doing

training for OSA, please complete the coupon below and return it immediately.

Our first preparation meeting for the trainers will probably take place in November. We will be in touch with you to let you know exactly when.

There will be compensation for those who train.

Yes, I'm interested in being a trainer for the 2010 Staff and Associate Staff Analyst Exams!

Name (please print): _____

Street Address: _____

City/State/Zip: _____

Work Phone: _____ Home Phone: _____ Cell Phone: _____

I am a trainer in _____ agency.

Areas of Expertise: _____

Please complete and mail this form back to

Organization of Staff Analysts • Attn: SA/ASA Trainers • 220 East 23rd Street • Ste 707 • NY NY 10010
or fax it to 212-686-1231

